

Sensational Sounds



DJ Service

Always Use A Professional!

Wedding Day Planner

Personal Information

Date of Wedding: _____

Bride's Name: _____

Groom's Name: _____

Address: _____

City: _____ Postal Code: _____

Home #: _____ Cell #: _____

Email: _____

Do you require us for your ceremony? **Yes** or **No**

If yes, please fill out the following:

Ceremony Information

Location of Ceremony: _____

Address: _____

City: _____ Postal Code: _____

Phone #: _____

Name of Official: _____

Time of Guests Arrival: _____ Ceremony to Begin: _____

Music to be played during:

Prelude: Traditional- _____

Other - _____

Bridesmaids' Entrance: _____

Brides' Entrance: _____

Signing of Register: _____

Bride & Groom Exit: _____

***Note: Wireless lapel mic packages are available. Additional set up charges will apply if location of ceremony differs from location of reception.**

Reception Information

Location of Reception: _____

Address: _____

City: _____ Postal Code: _____

Manger: _____

Phone #: _____

Approximate Attendance: _____ Time of Guests Arrival: _____

Cocktail Music to Begin at: _____ Dinner Music Begins: _____

Note: Your cocktail music start time should match the contract start time. Your DJ will require 45mins to set up before your guest's arrival.

Type of Cocktail hour Music Requested: (please check one)

Classical (Mozart, Bach..): _____ Easy Jazz: _____

Instrumental (piano, saxophone..): _____ Other: _____

Bridal Party Information

Do you require an M.C. for your reception? **Yes** or **No**

Name of M.C.: _____

If yes, please fill out the following:

Note: The wedding party is traditionally introduced as follows:

(Please leave blank those you do not wish to be announced)

Parents of Bride: _____

Special Instructions _____

Stepparents: _____

Parents of Groom: _____

Special Instructions _____

Stepparents: _____

First Bridesmaid: _____

Escorted By: _____

Second Bridesmaid: _____

Escorted By: _____

Third Bridesmaid: _____

Escorted By: _____

Fourth Bridesmaid: _____

Escorted By: _____

Fifth Bridesmaid: _____

Escorted By: _____

Flower Girl: _____

Escorted by Ring Bearer: _____

Maid / Matron of Honour: _____

Escorted By Best Man: _____

Mr. & Mrs. (Bride and Groom)

Grand Entrance Song: (as you enter the hall)

For Bridal Party

Title _____ Artist _____

Special Instructions _____

For Bride and Groom

Title _____ Artist _____

Special Instructions _____

Type of Dinner Music Requested: (please check one)

Classical (Mozart, Bach..): _____ Easy Jazz: _____

Instrumental (piano, saxophone..): _____ Other: _____

How will the bride and groom be prompted to kiss? (Please check one)

Clinking of glasses _____ Singing a Love Song _____

Trivia _____ Other _____

Will you be giving away your centrepieces? Yes or No

If yes, how so?

Interactive game _____ Closest Birthday _____

Other _____

Will you be having speeches? Yes or No

Will there be a break after speeches prior to your first dance? Yes or No

If yes, how long? _____

Would you like your M.C. to announce the above items? Yes or No

***Note: If you require us to M.C., we will require a list of who will be presenting speeches and in the correct order**

Formal Songs

To start by approximately what time? _____

Would you like your DJ to announce you to the dance floor? **Yes or No**

To be announced as: _____

First Dance:

Title _____ Artist _____

Special Instructions _____

Father & Daughter Dance: Yes or No

Title _____ Artist _____

Special Instructions _____

Mother & Son Dance: Yes or No

Title _____ Artist _____

Special Instructions _____

Wedding Party Dance: Yes or No

Title _____ *Artist* _____

Special Instructions _____

Other Formal Dance:

Description _____

Title _____ *Artist* _____

Special Instructions _____

Cake Cutting:

Approximate Time _____

Special Song to be played during cutting of the cake and/or picture taking:

Title _____ *Artist* _____

Bouquet & Garter Toss:

Approximate Time _____

Song for Bouquet Toss

Title _____ *Artist* _____

Song for Garter Toss

Title _____ *Artist* _____

Reversal

Would you like the lady who catches the bouquet to place the garter on the leg of the gentleman who caught it? Yes or No

Title _____ *Artist* _____

Speciality Song: (i.e. anniversary, birthday)

Approximate Time _____

Description _____

Title _____ *Artist* _____

Special Instructions _____

Your Last Song:

Time to announce last dance: _____

Title _____ *Artist* _____

Would you like your guests to join you? Yes or No When? _____

Special Instructions _____

Do you wish to have us continue if this is not the last song of the evening?

Yes or No

Special Requests

Please list a few songs you both would like to hear during your evening:

Title _____ Artist _____
Title _____ Artist _____
Title _____ Artist _____
Title _____ Artist _____
Title _____ Artist _____

*Songs you **Do Not** want to hear at your reception: (check them off)*

Macarena _____ Polkas _____ Chicken Dance _____
Y.M.C.A. _____ Mony Mony _____ Stayin Alive _____
Cotton Eye Joe _____ Footloose _____ Old Time Rock & Roll _____
Save a Horse _____ Strokin _____ Celebration _____
Others _____

Special Instructions

*Will your photographer and/or video photographer be staying past dinner?
Yes or No*

Photographer's Name: _____

Video Photographer's Name: _____

*Reception Coordinator or Catering Company's Name:
_____*

Are we permitted to place request cards on the table? Yes or No

Note: Our dj will only place requests cards on the tables after dinner and speeches

Lighting and Special Equipment

Do you require a cordless microphone for your ceremony and/or wedding reception? Yes or No

Is the DJ going to be set up behind the head table? Yes or No

***Note: If yes, the DJ will set up lighting during break after dinner and speeches to accommodate picture taking unless otherwise permitted by bride and groom**

Which lighting package will you require? (Please check one)
Basic Lighting (4-6 semi-intelligent lights) _____
The Complete Package (Truss set up, intelligent lights) _____
Which Effect Package will you require? (Please check one)
Bubbles Package _____ Smoke Package _____
Dry Ice Package _____

Note: Additional charges apply to 'complete lighting packages' and 'dry ice effect'

Additional Information

Cell # that can be reached on your special day: _____
Set up time at ceremony: _____
Set up time at reception: _____
Will you provide a dinner for the DJ? _____

Please keep in mind that this planner follows a traditional wedding reception. Feel free to add or delete any headings or change the order that certain events take place. One month prior to your wedding, we will complete this planner during your in house consultation. Let us know what atmosphere you want at your wedding, formal or raging party. We listen.

We respect your privacy. All personal information will be for Sensational Sounds DJ Service's use only.

If you have any questions or concerns, please do not hesitate to call or email Rob or Jackie.

A successful wedding day starts with detailed planning. Remember to always use a professional and make every event Sensational!