

# Sensational Sounds



**DJ Service**

*Always Use A Professional!*

## Wedding Day Planner

### Personal Information

Date of Wedding: \_\_\_\_\_

Bride's Name: \_\_\_\_\_

Groom's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Home #: \_\_\_\_\_ Cell #: \_\_\_\_\_

Email: \_\_\_\_\_

Do you require us for your ceremony? **Yes** or **No**

If yes, please fill out the following:

### Ceremony Information

Location of Ceremony: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone #: \_\_\_\_\_

Name of Official: \_\_\_\_\_

Time of Guests Arrival: \_\_\_\_\_ Ceremony to Begin: \_\_\_\_\_

Music to be played during:

Prelude: Traditional- \_\_\_\_\_

Other - \_\_\_\_\_

Bridesmaids' Entrance: \_\_\_\_\_

Brides' Entrance: \_\_\_\_\_

Signing of Register: \_\_\_\_\_

Bride & Groom Exit: \_\_\_\_\_

**\*Note: Wireless lapel mic packages are available. Additional set up charges will apply if location of ceremony differs from location of reception.**

## **Reception Information**

Location of Reception: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Manager: \_\_\_\_\_

Phone #: \_\_\_\_\_

Approximate Attendance: \_\_\_\_\_ Time of Guests Arrival: \_\_\_\_\_

Cocktail Music to Begin at: \_\_\_\_\_ Dinner Music Begins: \_\_\_\_\_

**Note: Your cocktail music start time should match the contract start time. Your DJ will require 45mins to set up before your guest's arrival.**

**Type of Cocktail hour Music Requested: (please check one)**

Classical (Mozart, Bach..): \_\_\_\_\_ Easy Jazz: \_\_\_\_\_

Instrumental (piano, saxophone..): \_\_\_\_\_ Other: \_\_\_\_\_

## **Bridal Party Information**

Do you require an M.C. for your reception? **Yes** or **No**

Name of M.C.: \_\_\_\_\_

If yes, please fill out the following:

**Note: The wedding party is traditionally introduced as follows:**

**(Please leave blank those you do not wish to be announced)**

**Parents of Bride:** \_\_\_\_\_

Special Instructions \_\_\_\_\_

Stepparents: \_\_\_\_\_

**Parents of Groom:** \_\_\_\_\_

Special Instructions \_\_\_\_\_

Stepparents: \_\_\_\_\_

**First Bridesmaid:** \_\_\_\_\_

Escorted By: \_\_\_\_\_

**Second Bridesmaid:** \_\_\_\_\_

Escorted By: \_\_\_\_\_

**Third Bridesmaid:** \_\_\_\_\_

Escorted By: \_\_\_\_\_

**Fourth Bridesmaid:** \_\_\_\_\_

Escorted By: \_\_\_\_\_

**Fifth Bridesmaid:** \_\_\_\_\_

Escorted By: \_\_\_\_\_

**Flower Girl:** \_\_\_\_\_

Escorted by Ring Bearer: \_\_\_\_\_

**Maid / Matron of Honour:** \_\_\_\_\_

Escorted By Best Man: \_\_\_\_\_

Mr. & Mrs. (Bride and Groom)

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**Grand Entrance Song:** (as you enter the hall)

**For Bridal Party**

Title \_\_\_\_\_ Artist \_\_\_\_\_

Special Instructions \_\_\_\_\_

**For Bride and Groom**

Title \_\_\_\_\_ Artist \_\_\_\_\_

Special Instructions \_\_\_\_\_

**Type of Dinner Music Requested:** (please check one)

Classical (Mozart, Bach..): \_\_\_\_\_ Easy Jazz: \_\_\_\_\_

Instrumental (piano, saxophone..): \_\_\_\_\_ Other: \_\_\_\_\_

**How will the bride and groom be prompted to kiss?** (Please check one)

Clinking of glasses \_\_\_\_\_ Singing a Love Song \_\_\_\_\_

Trivia \_\_\_\_\_ Other \_\_\_\_\_

**Will you be giving away your centrepieces? Yes or No**

If yes, how so?

Interactive game \_\_\_\_\_ Closest Birthday \_\_\_\_\_

Other \_\_\_\_\_

**Will you be having speeches? Yes or No**

**Will there be a break after speeches prior to your first dance? Yes or No**

If yes, how long? \_\_\_\_\_

**Would you like your M.C. to announce the above items? Yes or No**

**\*Note: If you require us to M.C., we will require a list of who will be presenting speeches and in the correct order**

**Formal Songs**

To start by approximately what time? \_\_\_\_\_

Would you like your DJ to announce you to the dance floor? **Yes or No**

To be announced as: \_\_\_\_\_

**First Dance:**

Title \_\_\_\_\_ Artist \_\_\_\_\_

Special Instructions \_\_\_\_\_

**Father & Daughter Dance: Yes or No**

Title \_\_\_\_\_ Artist \_\_\_\_\_

Special Instructions \_\_\_\_\_

**Mother & Son Dance: Yes or No**

Title \_\_\_\_\_ Artist \_\_\_\_\_

*Special Instructions* \_\_\_\_\_

**Wedding Party Dance: Yes or No**

*Title* \_\_\_\_\_ *Artist* \_\_\_\_\_

*Special Instructions* \_\_\_\_\_

**Other Formal Dance:**

*Description* \_\_\_\_\_

*Title* \_\_\_\_\_ *Artist* \_\_\_\_\_

*Special Instructions* \_\_\_\_\_

**Cake Cutting:**

*Approximate Time* \_\_\_\_\_

*Special Song to be played during cutting of the cake and/or picture taking:*

*Title* \_\_\_\_\_ *Artist* \_\_\_\_\_

**Bouquet & Garter Toss:**

*Approximate Time* \_\_\_\_\_

**Song for Bouquet Toss**

*Title* \_\_\_\_\_ *Artist* \_\_\_\_\_

**Song for Garter Toss**

*Title* \_\_\_\_\_ *Artist* \_\_\_\_\_

**Reversal**

*Would you like the lady who catches the bouquet to place the garter on the leg of the gentleman who caught it? Yes or No*

*Title* \_\_\_\_\_ *Artist* \_\_\_\_\_

**Speciality Song: (i.e. anniversary, birthday)**

*Approximate Time* \_\_\_\_\_

*Description* \_\_\_\_\_

*Title* \_\_\_\_\_ *Artist* \_\_\_\_\_

*Special Instructions* \_\_\_\_\_

**Your Last Song:**

*Time to announce last dance:* \_\_\_\_\_

*Title* \_\_\_\_\_ *Artist* \_\_\_\_\_

*Would you like your guests to join you? Yes or No When?* \_\_\_\_\_

*Special Instructions* \_\_\_\_\_

*Do you wish to have us continue if this is not the last song of the evening?*

**Yes or No**

## **Special Requests**

*Please list a few songs you both would like to hear during your evening:*

Title \_\_\_\_\_ Artist \_\_\_\_\_  
Title \_\_\_\_\_ Artist \_\_\_\_\_  
Title \_\_\_\_\_ Artist \_\_\_\_\_  
Title \_\_\_\_\_ Artist \_\_\_\_\_  
Title \_\_\_\_\_ Artist \_\_\_\_\_

*Songs you **Do Not** want to hear at your reception: (check them off)*

Macarena \_\_\_\_\_ Polkas \_\_\_\_\_ Chicken Dance \_\_\_\_\_  
Y.M.C.A. \_\_\_\_\_ Mony Mony \_\_\_\_\_ Stayin Alive \_\_\_\_\_  
Cotton Eye Joe \_\_\_\_\_ Footloose \_\_\_\_\_ Old Time Rock & Roll \_\_\_\_\_  
Save a Horse \_\_\_\_\_ Strokin \_\_\_\_\_ Celebration \_\_\_\_\_  
Others \_\_\_\_\_  
\_\_\_\_\_

## **Special Instructions**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Will your photographer and/or video photographer be staying past dinner?  
Yes or No*

*Photographer's Name: \_\_\_\_\_*

*Video Photographer's Name: \_\_\_\_\_*

*Reception Coordinator or Catering Company's Name: \_\_\_\_\_*

*Are we permitted to place request cards on the table? Yes or No*

**Note: Our dj will only place requests cards on the tables after dinner and speeches**

## **Lighting and Special Equipment**

*Do you require a cordless microphone for your ceremony and/or wedding reception? Yes or No*

*Is the DJ going to be set up behind the head table? Yes or No*

**\*Note: If yes, the DJ will set up lighting during break after dinner and speeches to accommodate picture taking unless otherwise permitted by bride and groom**

Which lighting package will you require? (Please check one)  
Basic Lighting (4-6 semi-intelligent lights) \_\_\_\_\_  
The Complete Package (Truss set up, intelligent lights) \_\_\_\_\_  
Which Effect Package will you require? (Please check one)  
Bubbles Package \_\_\_\_\_ Smoke Package \_\_\_\_\_  
Dry Ice Package \_\_\_\_\_

**Note: Additional charges apply to 'complete lighting packages' and 'dry ice effect'**

### **Additional Information**

Cell # that can be reached on your special day: \_\_\_\_\_  
Set up time at ceremony: \_\_\_\_\_  
Set up time at reception: \_\_\_\_\_  
Will you provide a dinner for the DJ? \_\_\_\_\_

*Please keep in mind that this planner follows a traditional wedding reception. Feel free to add or delete any headings or change the order that certain events take place. One month prior to your wedding, we will complete this planner during your in house consultation. Let us know what atmosphere you want at your wedding, formal or raging party. We listen.*

*We respect your privacy. All personal information will be for Sensational Sounds DJ Service's use only.*

*If you have any questions or concerns, please do not hesitate to call our office at 519-756-8257, toll free 1-877-338-7575 or email Rob at [info@sensationalsounds.ca](mailto:info@sensationalsounds.ca).*

*A successful wedding day starts with detailed planning. Remember to always use a professional and make every event Sensational!*